

## MEETING AGENDA & NOTES

Present	Chasity Gonzalez
	Cathy Griffith
	Andrea Hyman
	Daniel Lumm
	Lienne Medford
	Brian McKay
	Brian Morrison
	Laura Raby (remote)
	Corey Shick
	Kyle Snipes
	Alison Thompson
	Rob Venable
	Stacey Wilson
	David Wooten
Anna Coleman (guest)	
Absent	Brooke Archenhold
	Berra Byrd

# MEETING NOTES

The meeting was called to order at 6:05 pm.

### MOTION: APPROVE AGENDA

- Andrea Hyman made a motion to approve the agenda as presented.
- The motion was seconded by Stacey Wilson.
- All were in favor, and the agenda was approved.

### MOTION: APPROVE FEBRUARY 2024 MEETING MINUTES

- Corey Shick made a motion to approve the February 2024 board meeting minutes as presented.
- The motion was seconded by Stacey Wilson.
- All were in favor, and the minutes were approved.

### REPORTS

- David Wooten, Principal's report
  - School staff have completed Individual Graduation Plan meetings with 8<sup>th</sup> grade students and their parents. The meetings included discussion of students' career interests and high school class recommendations proposed by their current teachers.

- Mr. Wooten noted that Spring Break for students will begin on Friday, March 15. Thursday, March 14 is the last day of the 3<sup>rd</sup> quarter.
  - The third and final round of Measuring Academic Progress (“MAP”) testing during this school year will be conducted in the first week of April. The state requires that MAP testing be administered to students three times each year.
  - The school will be looking to hire new personnel for positions in Special Education, Social Studies, and Leadership. An announcement for a position in the Science Department will be posted prior to the April 2024 board meeting. The deadline for teachers to indicate whether they intend to return for the 2024-25 school year is May 11. In an effort to promote uniformity in the hiring process across schools statewide, the state mandates that schools allow until May 11 for teachers to submit their letter of intent.
  - The Spring Fling event for students will take place on Thursday, March 28 immediately after the school day. That event will also be integrated into the school’s Spirit Week activities. Spirit Week fundraising will benefit a nonprofit organization that was selected by the school’s Student Council at the beginning of the school year.
  - The school’s annual meeting will take place on Thursday, April 11. The meeting will include a special speaker, remarks regarding the state of the school, student leadership awards, and a performance by the Langston student chorus.
  - An end-of-year dinner for Langston staff is tentatively being planned for Thursday, May 23. Approval of funding for the dinner will be required at the April 2024 board meeting.
  - Self-nominations for the upcoming board elections are ongoing and are due by 12:00 pm on Thursday, March 14. Seven nominations have been received so far, including four from current board members and three from new nominees who are not currently on the board.
    - In conjunction with discussion of the self-nomination process, the board briefly discussed the prospect of reviewing the school’s bylaws in the future.
  - Mr. Wooten attended several webinars on board governance that were hosted recently. Instructors in those webinars recommended that school board members should be familiar with the following: the South Carolina Charter Schools Act, the individual school’s charter and bylaws, and the charter contract, i.e., the agreement between the school and its authorizer.
    - Some legislative changes are being considered that could affect regulation of the authorizer-school relationship as well as the practice of privileging siblings in the school admissions process. Currently, there is a 6-year window following a student’s “graduation” from a school in which the student’s siblings would be privileged in the admissions process, but some lawmakers are interested in limiting this timeframe to the period of a student’s current enrollment at a school.
    - Brian McKay acknowledged that he had received some questions from parents who were misinformed and thought Langston was changing its approach to sibling admissions. They were unaware that draft legislation was still being debated.
  - Select students will soon leave for a school field trip to Costa Rica.
  - The Charter Institute at Erskine (“Erskine”) has invited Langston representatives to an awards banquet on May 16 in Columbia. Various awards, such as Teacher of the Year and Student of the Year, will be presented at the event.
  - In response to a question from a board member, Mr. Wooten stated that Langston board members are encouraged to attend the school’s annual meeting on Thursday, April 11.
- Alison Thompson, Langston Foundation
    - Several handouts were provided to board members and summarized by Mrs. Thompson, including Langston Foundation Update, Langston Foundation Monthly Fundraising Summary, and Foundation Fundraising Sources YTD 23/24 handouts.

# LANGSTON SCHOOL BOARD

Meeting Minutes | 3.12.2024

- Mrs. Thompson shared information about the goal to raise \$224,000 in the 2023-24 school year and referenced postcards that were sent to parents of Langston students around Thanksgiving, which encouraged contributions to achieve that fundraising goal.
- As of March 12, the Foundation has received approximately \$187,000 towards its annual goal of \$224,000. Parent donations that have been collected to date account for \$126,000 of the total \$187,000 received.
- Three blood drives have been hosted so far during this school year to raise funds. A final blood drive is scheduled on Saturday, April 13.
- In light of the partial eclipse that will occur on Monday, April 8, the Foundation is currently selling eclipse glasses for \$3 per pair.
- Mrs. Thompson acknowledged that the Foundation's upcoming annual golf tournament currently has 12 teams signed up to participate. Twenty teams participated in the 2023 tournament.
- Lienne Medford, Academic Affairs
  - No report
- Daniel Lumm, Governance
  - No report
- Kyle Snipes, Facilities
  - Mr. Snipes shared that the school would be meeting with potential mechanical subcontractors to discuss maintenance rates.
- Andrea Hyman, Treasurer
  - The LCMS Balance Sheet and Profit & Loss handouts that were shared with Board members, and Mrs. Hyman provided a brief summary. February 2024 expenses were within expected parameters except for increased substitute teacher expenses.
  - Review Draft of 2024-25 School Budget
    - Figures from previous fiscal years are actuals that were sourced for previous annual audits.
    - Regarding Federal Funds (income): Mr. Wooten indicated it was difficult to project exactly what revenue the school would receive from this source, as it was funding related to IEPs and teacher incentives, and the latter are never guaranteed. After some discussion, Mr. Wooten indicated he would try to determine a three-year historical average of federal funds received so that it could inform budgeting for the next fiscal year.
    - Regarding Board Expense (expenses): Mr. Wooten acknowledged this line has funded board dinners and human resources consulting in the past. Mr. McKay stated that it may better for to document in greater detail the types of expenses that will be funded out this line.
    - Regarding Audit (expenses): Mr. Wooten stated that both Erskine and the school's accountant recommended that the school consider procurement of auditing services from another vendor, which could result in the associated expenses doubling in the next fiscal year. Mr. McKay stated the school and board should consider increasing the budget for auditing services and for school administration to bring proposals for board consideration at a future meeting.
    - Regarding Administration Services (expenses): Mr. Wooten stated that 2% of the school's funding goes to Erskine, the school's authorizer, pursuant to their role as our authorizer / sponsor.
- Brian McKay, Chairman
  - No report

### **OLD BUSINESS**

- None

### **NEW BUSINESS**

- None

### **PUBLIC COMMENT**

- None

### **MOTION: ADJOURN MEETING**

- Chasity Gonzalez made a motion to adjourn the meeting.
- The motion was seconded by Corey Shick.
- All were in favor, and the meeting adjourned at 7:25 pm.

### **NEXT MEETING**

April 9, 2024 at 6:00 pm