

**LANGSTON CHARTER  
MIDDLE SCHOOL**



**PARENT & STUDENT  
HANDBOOK**

# LANGSTON'S UNIFORM DRESS CODE

Langston's uniform dress code provides the opportunity for students to focus on their education. It also provides a distinct indication of a student's connection to Langston while offering a neat and conservative appearance

## DRESS CODE EXPECTATIONS

- Must be purchased from approved vendors.
  - Read's Uniforms
  - Land's End
- Visible adjustments, alterations, or "look-alike" uniforms are not allowed.
- Properly fitting and neat in appearance.

## HAIR / ACCESSORIES

- Hair and highlights must be natural in color.
- No distracting hair styles or embellishments.
- No distracting headwear.

## JEWELRY

- No distracting jewelry.
- No facial or body piercings.

## FACE COVERING

- Minimally distracting.
- No text or inappropriate images.
- No political statements.

## OUTERWEAR

- Only Langston uniform outerwear may be worn in the buildings.
- Vendors **must** embroider the students' last name on jackets and fleeces.
- All other outerwear must be removed before entering buildings.

## SHIRTS

- Langston polo shirts must be worn every day.
- T-shirts worn under uniform shirts must be solid white and tucked in.
- Undergarments must not be visible.
- Boys - All uniform polo shirts must be tucked in with a belt visible.
- Girls - Polo shirts may be worn untucked.

## SKORTS / SHORTS / PANTS

- Approved uniform pants, shorts, or skorts must be worn at all times.
- The hem of skorts / shorts must be at least one inch beyond fingertips, with arms relaxed by side.
- Undergarments must not be visible.
- Skorts / shorts cannot be rolled to adjust length.
- Boys - belts must be worn at all times and visible with shirts tucked in.
- The uniform **MUST NOT** be excessively tight or loose.

## SOCKS / LEGGINGS

- Socks must be worn at all times.
- Black, white, khaki, or navy socks are permitted.
- Socks need to be mostly solid in color.
- Girls: Tights / Leggings are acceptable.
  - They must be solid black, white, khaki, or navy.
  - No see through, patterns, holes, or rips / tears.

## SHOES

- Traditional athletic shoes only.
- Must be black, white, or gray shoes with minimal black, white, or gray accents.
- No other visible colors on the shoe or logo.
- No loafer-style shoes

# LANGSTON'S UNIFORM DRESS CODE

## DRESS CODE VIOLATIONS

- Langston's faculty and administration make every effort to enforce the dress code policy consistently, and the support of the parents/guardians is very important.
- When there is a question about the attire of a student, the administration will make a determination of appropriateness.
- If the clothing worn by a student is deemed inappropriate by an administrator, the student may be asked to contact their parents/guardians so that the student may return home to change or have appropriate clothing delivered to school.
- Disciplinary Actions:
  1. **First Violation:**
    - Students will complete a dress code violation form that must be signed by a parent/guardian.
  2. **Second Offense:**
    - Parents/guardians may be contacted so that a student may have proper clothing delivered to school.
    - Students will also complete a dress code violation form that must be signed by a parent/guardian.
  3. **Third Violation:**
    - Parents/guardians may be contacted so that a student may have proper clothing delivered to school.
    - Students will serve lunch detention for a minimum of one day. Students may continue to serve lunch detention until matter has been resolved.
    - Students will also complete a dress code violation form that must be signed by a parent/guardian.

## STUDENT SIGNATURE

"I hereby acknowledge that I have read and understand the dress code policy of Langston Charter Middle School. I understand that failure to comply may result in disciplinary action as per the school's discretion."

# ATTENDANCE

## EXPECTATIONS

- All students are expected to be in class before 8:30am.
- Students who arrive after 8:30am must be signed in by a parent at the front office.

## EXCUSED ABSENCES

- Absences must be cleared within 48 hours of return with a written excuse signed by a parent/guardian.
- Excused / Lawful absences are defined as absences due to one or more of the following:
  - Short-term illness (less than 3 days)
  - Long-term illness (verification from a doctor is needed to excuse illness lasting longer than 3 consecutive days)
  - Medical / Dental appointments (verification from doctor is needed)
  - School sanctioned activities
  - Absences related to legal system
  - Family emergency
  - Bereavement / Funeral
  - Religious observances
  - Pre-arranged absences (must be principal approved)
  - Short-term suspensions resulting in an absence.

## STUDENT RESPONSIBILITY

- It is the student's responsibility to ensure that all work missed because of absence is completed and turned in as soon as possible
- Students who are not able to complete assignments by the due date must make arrangements with teachers before the due date of the assignment.

## MAKE UP TESTING

- Tests and quizzes missed because of absence can be made up before or after school on Fridays.
- Friday test make-up hours:
  - 7:45-8:25am or 1:30-2:45pm

## EXCESSIVE TARDINESS / ABSENTEEISM

- Unwarranted cases can be cause for referral to administrator.
- Can affect the final grade a student receives in any class.
- After multiple tardies, students may receive a disciplinary referral and be assigned lunch detention.

## CELL PHONES & SMART WATCHES

### CELL PHONES

- Students **may not** use cell phones for any reason while on campus.
- Phones must be turned off and stored in backpacks.
- These devices cause distractions for the student and other students nearby.
- Disciplinary actions for offenses will be determined by the administration.
- Student **may not** text parents / friends from school. Sick students will contact their parents from the office.

### SMART WATCHES / DEVICES

- Smart watches / devices **may not** be used in school for any reason.
- Smart watches must be turned off and stored in backpacks.
- These devices also distract the student and other students nearby.