

## MEETING AGENDA & NOTES

Present	Brooke Archenhold
	Sherrie Brookie
	Chasity Gonzalez
	Cathy Griffith
	Brian McKay
	Brian Morrison
	Laura Raby
	Corey Shick
	Kyle Snipes
	Alison Thompson
	Gina Turcotte
	Rob Venable
	Stacey Wilson
	David Wooten
Mike Sinclair (Charter Institute at Erskine)	
Absent	Andrea Hyman
	Lienne Medford

# MEETING NOTES

The meeting was called to order at 6:02 pm.

## MOTION: APPROVE AGENDA

- David Wooten requested that the board revise the meeting agenda to include consideration of a Disc Golf Club proposal under New Business.
  - Corey Shick made a motion to revise the agenda and add consideration of a Disc Golf Club proposal as a New Business item.
  - The motion was seconded by Stacey Wilson.
  - All were in favor, and the agenda was amended.
- Approval of meeting agenda
  - Corey Shick made a motion to approve the amended agenda.
  - The motion was seconded by Brooke Archenhold.
  - All were in favor, and the amended agenda was approved.

## MOTION: APPROVE MAY 2024 MEETING MINUTES

- Corey Shick made a motion to approve the May 2024 board meeting minutes as presented.
- The motion was seconded by Chasity Gonzalez.

- All were in favor, and the minutes were approved.

## SINGLE GENDER MODEL PRESENTATION

- Dr. Aaron Temples presented information regarding single-gender education and the STEM gap among female students.

## REPORTS

- David Wooten, Principal's report
  - Mr. Wooten acknowledged Mr. Mike Sinclair, Superintendent of Schools for the Charter Institute at Erskine, who was in attendance at the meeting.
  - Mr. Wooten acknowledged and introduced new Langston faculty members who were in attendance at the meeting:
    - Courtney George, Science
    - Wendy Frans, Social Studies,
    - Kathleen Hobbs, Special Education
    - Kelly Cassandra, Math / 504 Coordinator
    - Cameron Nelson, Leadership
  - Mr. Wooten summarized the transition from Greenville County Schools (GCS) to the Charter Institute at Erskine (Erskine) as its new authorizer. The school's student data was transferred from GCS to Erskine during the summer prior to the beginning of the new school year. The data was subsequently loaded into Langston Charter Middle School's (LCMS) Powerschool software database. Mr. Wooten noted that LCMS student will now be considered "out of district" by GCS, which will result in different process for rising 9<sup>th</sup> graders enrolling in a high school that is part of GCS. Mr. Wooten also noted that some information about special education students is being transferred to Powerschool in a different manner.
  - Mr. Wooten shared updates regarding facilities and grounds maintenance that occurred over the summer. Landscapers cleaned up limbs, grass, and mulch. The interior walls and floors of the school facility were cleaned, and some touch-up painting of the walls was completed. As part of a parent workday over the summer, various parents of students cleaned windows, fixed desks and chairs, and worked on the school's butterfly garden.
  - Orientation of incoming 6<sup>th</sup> grade students went smoothly.
  - Mr. Wooten shared information about upcoming activities at the school
    - The first round of Measure of Academic Progress (MAP) testing will be conducted soon.
    - A "Meet the Teacher" night with a drop-in format will be hosted on Thursday, August 22. As part of the event, there will be a meeting for families of 8<sup>th</sup> grade students, which will include information about high school registration, charter options, Greenville County Schools magnet programs, and other relevant information.
  - Mr. Wooten noted that various board members will be required to complete mandatory training provided by the state. He will notify board members who will need to complete the training.
  - The school's theme for the year is "Building the Future of Leadership", and this theme has been integrated into the agenda that issued to each LCMS student. Mr. Wooten shared additional information about how the school year's theme is connected to school activities, how the agenda has been intentionally designed and iterated over time, how the agenda is evaluated for improvements at the end of each year, and how class schedules are structured so that specific teachers are afforded the opportunity to teach the same students and foster their development as they proceed through the school.
- Alison Thompson, Langston Foundation
  - Several handouts regarding Langston Foundation financials and fundraising totals were provided to board members and summarized by Mrs. Thompson. She explained that the 2023-24 year was the school's best fundraising year to date.

- Mrs. Thompson noted that the 2024-25 school year is the school's 20<sup>th</sup> year in operation, and she shared information about some of the fundraising initiatives and events that are tentatively planned for the year, including, but not limited to, coupon book sales, blood drives, and a Barn Bash event that will be hosted at Windy Hill Event Barn on Thursday, October 3.
- Lienne Medford, Academic Affairs
  - No report
- David Wooten, Governance
  - Mr. Wooten did not have any information to report, but reminded board members that he would share more information about state-provided mandatory training in the near future.
- Kyle Snipes, Facilities
  - Mr. Snipes noted that work was done near the end of the 2023-24 school year in an effort to identify cost savings on HVAC maintenance. The school is in the process of analyzing its usage, and there are 3 companies that are bidding on the contract for maintenance.
  - Mr. Snipes noted that some windows have started exhibiting evidence of leaking and that the school is seeking a contractor proposal on the replacement of windows, as needed.
  - Mr. Snipes noted that the grass on one side of the school facility regularly has standing water; consequently, the school is investigating the possibility of light re-grading to mitigate that issue. More information may be shared about this issue at the next board meeting.
- Andrea Hyman, Treasurer
  - The LCMS Balance Sheet and Profit & Loss handouts were shared with Board members, and Corey Shick provided a brief summary in Andrea Hyman's absence.
    - Mr. Shick noted where there were additional expenses, such as elevator maintenance and group health insurance.
    - Mr. Wooten noted that certain expenses are either frontloaded or the school incurs them all at once early in the fiscal year.
    - It was noted that the school will now be reimbursed for 100% of Alison Thompson's compensation, which will result in a small variance in the budget.
    - In response to a question, Mr. Wooten clarified that the school receives a small amount of additional government funding outside of state funding, which will be disbursed to the school by Erskine throughout the school year. In the past, such monies were distributed to the school by Greenville County Schools in a lump sum, typically early in the school year.
    - In response to a question, it was clarified that with regard to the school facilities and grounds, LCMS is tenant and the LCMS Foundation is the landlord. Ongoing maintenance of the facilities and grounds is generally the responsibility of the school, whereas upgrades and capital improvements are generally the responsibility of the Foundation. Brian McKay that a future presentation that clarifies the relationship between LCMS and the Foundation may be helpful to board members.
    - Mr. Wooten noted that the school is working with the Erskine to confirm which party will be responsible for payment of group health coverage going forward. There was an inadvertent duplicate payment for group health coverage, but Erskine is collaborating with the school and the school's accountant to resolve the matter.
    - It was noted that in the future, there would be an accounting adjustment to record remission of a 2% fee pursuant to their work on behalf of the school as authorizer.
- Brian McKay, Chairman
  - No report

## OLD BUSINESS

- None

## **NEW BUSINESS**

- New Club Proposal: Disc Golf Club
  - Mr. Wooten summarized the proposed creation of a new Disc Golf Club.
    - The family proposing creation of the club has indicated they will donate portable baskets to the school for practice.
    - Monthly trips to local disc golf courses will be organized.
    - Activities would be scheduled for Friday afternoons following the end of the school day.
    - The proposing family will present a budget summarizing proposed startup costs.
    - Mr. Wooten clarified that all clubs are self-regulated and self-funded. Transportation is provided and/or coordinated by parents of students who participate in the clubs.
    - Corey Shick made a motion that the board approve the establishment of the Disc Golf Club.
    - The motion was seconded by Kyle Snipes.
    - All were in favor, and the motion carried.
- 2024-25 Board Meeting Schedule
  - A proposed schedule of board meetings for the 2024-25 school year was presented to board members.
  - Mr. McKay reminded board members that there is an option for remote attendance and participation in board meetings if in-person attendance is not possible.
  - It was noted that board meetings are typically held on the 2<sup>nd</sup> Tuesday of each month.
  - It was requested that board members notify school administration and/or the Chairman of the board if unable to attend a meeting.
  - Chasity Gonzalez made a motion to approve the schedule of board meetings for the 2024-25 school year, as presented.
  - The motion was seconded by Brooke Archenhold.
  - All were in favor, and the motion carried.
- Board Reorganization / Officers
  - Chairman
    - Brian McKay made a motion nominating Corey Shick to serve as Board Chair for the 2024-25 school year.
    - The motion was seconded by Brooke Archenhold.
    - All were in favor, and the motion carried.
  - Vice Chairman
    - Corey Shick made a motion nominating Brian McKay to serve as Vice Chairman for the 2024-25 school year.
    - The motion was seconded by Stacey Wilson.
    - All were in favor, and the motion carried.
  - Treasurer
    - Brian McKay made a motion nominating Andrea Hyman to serve as Treasurer for the 2024-25 school year.
    - The motion was seconded by Stacey Wilson.

- All were in favor, and the motion carried.
- Secretary
  - Brooke Archenhold made a motion nominating Brian Morrison to serve as Secretary for the 2024-25 school year.
  - The motion was seconded by Chasity Gonzalez.
  - All were in favor, and the motion carried.
- Facilities
  - Corey Shick made a motion nominating Kyle Snipes to serve as the board's Facilities officer for the 2024-25 school year.
  - The motion was seconded by Stacey Wilson.
  - All were in favor, and the motion carried.
- Governance
  - Brian McKay made a motion nominating Brooke Archenhold to serve as the board's Governance officer for the 2024-25 school year.
  - The motion was seconded by Corey Shick.
  - All were in favor, and the motion carried.
- Academic Affairs
  - Brian McKay made a motion nominating Lienne Medford to serve as the board's Academic Affairs officer for the 2024-25 school year.
  - The motion was seconded by Chasity Gonzalez.
  - All were in favor, and the motion carried.
- Mr. Wooten drew attention to the contact list for board members and indicated he would send new and/or updated access information for LCMS email and Microsoft Teams.

## **PUBLIC COMMENT**

- None

## **MOTION: ADJOURN MEETING**

- Brooke Archenhold made a motion to adjourn the meeting.
- The motion was seconded by Stacey Wilson.
- All were in favor, and the meeting adjourned at 7:54 pm.

## **NEXT MEETING**

September 10, 2024 at 6:00 pm