

MEETING AGENDA & NOTES

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|--------------|---------------------------|
| Present | Brooke Archenhold |
| | Sherrie Brookie |
| | Chasity Gonzalez (remote) |
| | Cathy Griffith (remote) |
| | Andrea Hyman |
| | Lienne Medford |
| | Brian Morrison |
| | Laura Raby |
| | Corey Shick |
| | Kyle Snipes |
| | Gina Turcotte |
| | Rob Venable |
| | Stacey Wilson |
| David Wooten | |
| Absent | Brian McKay |

MEETING NOTES

The meeting was called to order at 6:05 pm.

APPROVAL OF MEETING AGENDA

- Lienne Medford made a motion to approve the agenda as presented.
- The motion was seconded by Laura Raby.
- All were in favor, and the agenda was approved.

APPROVAL OF THE FEBRUARY 2025 LCMS BOARD MEETING MINUTES

- Stacey Wilson made a motion to approve the February 2025 meeting minutes as presented.
- The motion was seconded by Gina Turcotte.
- All were in favor, and the minutes were approved.

REPORTS

- David Wooten, Principal's Report
 - Blue Ribbon Day Funds/Event - Administration & Teachers
 - Mr. Wooten recently met with Stacey Wilson and Gina Turcotte to discuss an event to honor LCMS faculty and staff in light of the school's recognition as a National Blue Ribbon school. Mrs. Turcotte shared information about tentatively planned activities for the event and gifts for the faculty and staff, including coffee and beverages that morning, a catered lunch, and vouchers for LCMS-branded merchandise. Also, at the next LCMS Board

meeting, board members will plan to take a photograph with a Blue Ribbon plaque that was mounted above the fireplace in the school's lobby.

- The self-nomination process for the LCMS Board will end on Friday, March 14, 2025. Mr. Wooten shared that six board members' terms will end at the conclusion of the current school year and that board members don't have to be parents of current students or affiliated with the school in order to serve.
- Mr. Wooten noted that LCMS recently hosted a booth at a teacher recruitment event in the Charleston area.
- New Computers for Administration & Chromebooks for Students
 - Mr. Wooten shared information regarding a request to purchase new computers for LCMS faculty and staff as well as new Chromebooks for students. Handouts related request were distributed to board members and to Dr. Rob Venable provided a brief summary of their content. School administration indicated they are requesting 240 student laptops and 36 laptops for teachers.
 - Mr. Wooten shared that approximately half of the devices currently provided for student use are iPad 5s and half are iPad 8s. He stated that approximately 10% of the devices regularly require repair or reinstallation of software. Some of the iPads could continue to be used longer even if new student devices are purchased. In the past, the school sent old technology to a refurbishment business and received some funds for each unit.
 - Mr. Wooten clarified that purchasing 240 student Chromebooks would replace the existing student devices on hand, but that 468 devices would be required in order to reach a 1:1 student-to-device ratio. He noted that one benefit of a 1:1 ratio would be the ability to administer standardized testing to all students at the same time. Currently, administration of such testing is staggered in light of the fact that there are more students than available devices. In response to a question, Mr. Wooten confirmed that the school has sufficient wireless internet capacity for all students to use devices at the same time.
 - Following further discussion about the potential timing of purchases and how devices would be funded, Mr. Wooten suggested that the board consider approving expenditure of up to \$36,000 for teachers' laptops before the end of the current school year.
 - Laura Raby made a motion to approve spending up to \$36,000 for teacher laptops.
 - The motion was seconded by Brooke Archenhold.
 - All were in favor, and the motion carried.
 - In response to a question, Mr. Wooten noted that with the implementation of new devices in the future, teachers would continue to use Microsoft software, but administration would consider switching students to Google software applications.
 - In response to a question, Dr. Venable indicated that the school should be able to procure teacher laptops in the near future in order to avoid potential price increases as a consequence of tariffs that have been levied.
- Mr. Wooten informed board members that the school is currently pursuing technology funding through the Schools and Libraries Program of the Universal Service Fund, also known as the E-Rate Program, and expects to receive approximately \$80,000. The funds may be used on select technology infrastructure items, such as access points and network switches, and must be expended in the 2025-26 and 2026-27 school years. Mr. Wooten will provide additional information about potential expenditures for board action in the future.
- Title II Funds

- Mr. Wooten stated he would like the board to consider a proposal regarding Title II funds.
 - Executive Session
 - Kyles Snipes made a motion that the board enter executive session for the purpose of discussing personnel matters and compensation.
 - The motion was seconded by Brooke Archenhold.
 - All were in favor, and the motion carried.
 - Coming Out of Executive Session
 - Brooke Archenhold made a motion that the board come out of executive session.
 - The motion was seconded by Kyle Snipes.
 - All were in the favor, and the motion carried.
- Lienne Medford made a motion that Langston Charter Middle School spend \$22,800 of Title II funds and supplement that amount with additional funds up to the amount discussed in executive session.
- The motion was seconded by Brooke Archenhold.
- All were in favor, and the motion carried.
- Langston Foundation
 - No report
- Lienne Medford, Academic Affairs
 - Mrs. Medford shared that LCMS faculty member Alissa Fennell is doing dissertation on culture of charter schools and what makes them positive or negative.
- Governance
 - No report
- Kyle Snipes, Facilities
 - Mr. Snipes reminded board members that the Greenville Woodworkers Guild is collaborating with the school to produce an outdoor game and a potential table, and that the Guild agreed to provide labor for the project.
 - The school is exploring an opportunity to change its HVAC maintenance agreement. Mr. Snipes noted that it may be necessary to replace several HVAC units within the next few years.
 - Mr. Snipes noted that an apparent roof leak was discovered in one area of the school facility recently, but it is uncertain at this time whether the leak was due to a roof defect or the HVAC system.
 - Mr. Snipes noted that the school's roof is approximately 26 years old and out of warranty.
 - The school obtained quotes for annual inspections of different facility systems. Such services would be costly, so Mr. Snipes is not advising them at this time.
- Andrea Hyman, Treasurer
 - Mrs. Hyman drew board members' attention to LCMS Balance Sheet and Profit & Loss handouts, which were included in the meeting packet. Mrs. Hyman noted that the school is currently under budget.
 - Corey Shick noted that the board would be asked to act on the 2025-2026 school year budget at the April 2025 meeting and that modifications to the budget would be needed related to travel and associated expenses. Mr. Shick noted that he had asked Mr. Wooten to work on drafting a travel policy due to school personnel traveling more frequently. Mr. Shick also noted that he had

requested that Mr. Wooten and Andrea Hyman speak with the school's accountant about revisions to the budget for business-related travel and mileage reimbursement.

- Corey Shick, Chairman
 - No report

OLD BUSINESS

- Rapid Communication Capability
 - Mr. Wooten drew attention to a handout regarding a PowerSchool rapid communication feature that was distributed to board members and noted that the request to fund this feature would be included in the proposed 2025-2026 school budget.

NEW BUSINESS

- Makeup Days from Hurricane Helene
 - Mr. Wooten noted that following board action at the February 2025 meeting, Greenville County Schools had adopted a different plan to make up school days that were missed due to Hurricane Helene, which includes several self-paced eLearning days scheduled throughout the remainder of the 2024-2025 school year. He also noted that since the COVID-19 pandemic, LCMS had followed an asynchronous eLearning model that was similar, albeit slightly different, than the one followed by Greenville County Schools.
 - Board members discussed various options for making up school days missed due to Hurricane Helene, including, but not limited to, moving forward with plans previously approved at the February 2025 board meeting.
 - Motion to Amend Board Action at February 2025 Meeting
 - Sherrie Brookie made a motion to amend the board's previous action regarding makeup days that was taken at the February 2025 LCMS board meeting.
 - The motion was seconded by Brooke Archenhold.
 - All were in favor, and the motion carried.
 - Motion to Amend the LCMS 2024-2025 Calendar to Match Greenville County Schools
 - Lienne Medford made a motion to amend the LCMS 2024-2025 school calendar and incorporate asynchronous eLearning days as makeup days for school days missed due to Hurricane Helene, in accordance with school calendar modifications approved and published by Greenville County Schools.
 - The motion was seconded by Gina Turcotte.
 - All were in favor, and the motion carried.

PUBLIC COMMENT

- None

ADJOURN

- Brooke Archenhold made a motion to adjourn the meeting.
- The motion was seconded by Kyle Snipes.
- All were in favor, and the meeting adjourned at 8:06 pm.

NEXT MEETING

April 8, 2025 at 6:00 pm