

## MEETING AGENDA & MINUTES

Present	Brooke Archenhold (remote)
	Jessica Blanton
	Sherrie Brookie
	Stephanie Estrada
	Cathy Griffith
	Lienne Medford
	Brian Morrison
	Laura Raby
	Corey Shick
	Neil Tabor
	Rob Venable
	David Wooten
	Jim Atwater, Charter Institute at Erskine (remote)
Sam Sims, Langston Foundation	
Absent	Gina Turcotte

## MEETING MINUTES

The meeting was called to order at 6:03 p.m. Roll call was taken to confirm attendance, and a quorum was established.

### APPROVAL OF MEETING AGENDA

- Cathy Griffith made a motion to approve the meeting agenda as presented.
- The motion was seconded by Lienne Medford.
- All were in favor, and the agenda was approved.

### APPROVAL OF THE JANUARY 2026 LCMS BOARD MEETING MINUTES

- Neil Tabor made a motion to approve the January 2026 meeting minutes as presented.
- The motion was seconded by Laura Raby.
- All were in favor, and the revised minutes were approved.

### REPORTS

- David Wooten, Principal's Report
  - LCMS is currently conducting Individual Graduation Plan (IGP) meetings with 8th grade students. These meetings allow students to begin planning future academic and career interests. Information is recorded in PowerSchool and revisited annually by guidance counselors. Meetings are being conducted by Stephanie Nelson, Rob Venable, and Celanie Martin.

- The school used four eLearning days during recent inclement weather. The school is permitted five such days per year before required make-up days begin.
- LCMS uses an asynchronous eLearning model, which differs from Greenville County Schools. This approach accounts for the fact that LCMS does not issue technology devices to students.
- The LCMS board election timeline was introduced at the January 2026 meeting. Seven members will either roll off the board or self-nominate for another term. The self-nomination form is now live on the LCMS website. The SC Public Charter School Alliance will administer and tally the election.
- New Chromebooks that were previously purchased for the school were rolled out to students at the end of January/early February and are functioning well.
- David Wooten, Langston Foundation
  - The LCMS Foundation is on track for a positive year based on average monthly donations.
  - Upcoming events include a blood drive and a golf tournament, both of which are scheduled for April.
- Lienne Medford, Academic Affairs
  - Mrs. Medford shared she will attend the SC Association of Middle Grade Educators conference. LCMS faculty member Alissa Fennell will present a session on retention of middle grade teachers, and is scheduled to defend her dissertation in March 2026.
  - Another LCMS faculty member is completing a master's degree in Information Technology.
  - LCMS plans to host a student teacher during the 2026-2027 school year.
- Governance, Brooke Archenhold
  - Mr. Wooten will provide training dates for board member training once they are available and will contact members to confirm whether a completion certificate from prior board training is on file.
- Facilities, Sam Sims
  - A contractor is conducting a cost analysis of HVAC usage to identify potential efficiency improvements and may present a proposal to replace system controls.
  - Sam Sims shared that several rooftop HVAC units are approaching the end of their lifecycle, i.e., they are approximately 16-18 years old. Replacement of these units should be considered in long-term budget planning.
  - The control panel for the school's elevator is also nearing the end of its lifecycle and may require replacement if it fails.
- Stephanie Estrada, Treasurer
  - Mrs. Estrada drew board members' attention to the school's Balance Sheet and income statement included in the meeting packet and summarized their content.
  - Mrs. Estrada noted that financial accounts are still being transitioned to a new structure within QuickBooks and that the school is doing well financially.
  - Mr. Wooten noted that budget planning should begin soon, with the goal of approving the budget at the board meeting in April 2026.
- Chairman
  - No report.

## OLD BUSINESS

- Local Board Approved Courses
  - Mr. Wooten noted that three leadership courses taught by LCMS fall outside the typical core curriculum, and drew attention to several documents summarizing the courses included in the meeting packet. He noted that these courses are being presented for board approval prior to

submission to the Charter Institute at Erskine. He also noted these courses will not be submitted to the state for high school credit and that there are no state standards determining what leadership classes should look like or what concepts should be covered.

- Lienne Medford made a motion to approve the courses as presented.
  - The motion was seconded by Jessica Blanton.
  - All were in favor, and the motion carried.
- Langston 2026-2027 School Year Calendar
    - Mr. Wooten drew board members' attention to the proposed LCMS 2026-2027 school year calendar, which he noted meets all state requirements and aligns with the Greenville County Schools calendar, with the exception of three make-up days.
      - Laura Raby made a motion to approve the LCMS 2026-2027 school year calendar as presented.
      - The motion was seconded by Neil Tabor.
      - All were in favor, and the motion carried.

## **NEW BUSINESS**

- None

## **PUBLIC COMMENT**

- No public comments were received.

## **ADJOURN**

- Laura Raby made a motion to adjourn the meeting.
- The motion was seconded by Sherrie Brookie.
- All were in favor, and the meeting adjourned at 6:41 pm.

## **NEXT MEETING**

March 10, 2026 at 6:00 pm