

Langston Charter Middle School Computer Devices/Internet Guidelines

Computer devices and internet access at Langston Charter Middle School is for educational purposes only. Use of these resources is a privilege, not a right. Inappropriate behavior may lead to that privilege being revoked and/or disciplinary action being taken. The following policies are enforced to protect the students and the technology investment at Langston. Please read carefully, sign on the appropriate line, and return to school.

Device Use:

1. Students are to use devices only with the teacher's permission.
2. **Students are never allowed to be on teacher computers.**
3. Students are to use the devices for approved purposes only.
4. Students may not change ANY device settings, backgrounds, screen savers, etc., *even temporarily*.
5. Students are not to load any software on school devices.
6. Students may not bring disks or thumb drives from home to use on school devices.
7. Students are to treat computer equipment with care. No parts should be removed or disconnected.
8. Any vandalism, mistreatment, misuse, or willful damage will result in appropriate disciplinary action and/or financial restitution.

Internet Use:

1. The internet should only be used when approved and supervised by a teacher.
2. The internet is used for class related research or educational activities – no gaming.
3. **Students may only access teacher approved websites.**
4. Student email accounts, and additional resources provided through the Microsoft Office 365 suite, are meant to be used for educational communication/collaboration. Misuse of these resources, including, but not limited to the use of inappropriate language, harassment, etc., will result in disciplinary action and/or loss of access to electronic resources.
5. Nothing is to be downloaded to a school device from the internet.
6. Any activity involving cheating, plagiarism, or hacking will result in disciplinary action.
7. Failure to follow these guidelines will result in appropriate disciplinary action and/or financial restitution for damages.

In order for students to use these third-party software programs and services, certain personal identifying information - the student's name, email address and user name - must be provided to the web site operators. Under federal law, these websites must provide parental notification and obtain verifiable parental consent before collecting personal information from children (Federal Trade Commission – Children's Online Privacy Protection Act "COPPA"). The law permits school districts to obtain this consent thereby eliminating the need for each website operator to request parental consent.

This form will constitute consent for Langston Charter Middle School to provide personal identifying information for your child consisting of only first name, last name, school email address and username to the operators of web-based educational programs and services.

Please be advised that without receipt of this signed form we cannot provide your student any educational resources offered by web-based educational programs and services.