

CALL TO ORDER

The meeting was called to order by Corey Shick.

ROLL CALL

Board members and attendees present:

- Kimberly Cassella
- Laura Raby
- Lienne Medford
- Neil Tabor
- Michelle Robertson
- Jessica Blanton
- Corey Shick
- Stephanie Estrada
- Ryan Deter
- Brooke Archenhold
- Cathy Griffith
- David Wooten
- Jim Atwater (via Zoom)

APPROVAL OF AGENDA

A motion to approve the agenda was made by Lienne Medford and seconded by Neil Tabor. The motion was approved.

APPROVAL OF AUGUST MEETING MINUTES

A motion to approve the August meeting minutes was made by Brooke Archenhold and seconded by Corey Shick. The motion was approved.

PRINCIPAL'S REPORT (WOOTEN)

- MAP testing has been completed.
- The school is working with Erskine to ensure the school website meets the new charter standards.
- The math substitute assignment has ended. The substitute will continue to provide coverage until the newly hired teacher is able to begin.
- The new math teacher is currently providing notice to their current employer and is expected to begin following the completion of the notice period.
- The substitute will work with the new hire to facilitate a smooth transition.
- The current math teachers will remain in their existing assignments.
- The school is preparing for enrollment and plans to reinstate a required information meeting or school tour for prospective families.
- Families who are unable to attend the required meeting/tour will need approval for an alternate arrangement.
- Siblings of current students will also be included in the enrollment process requirements.

FOUNDATION REPORT (WOOTEN)

- The recent blood drive was successful.
- Attraction Books are currently available for sale. Additional books are available through Alison.

ACADEMIC AFFAIRS (MEDFORD)

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- Discussed continued professional development, including obtaining Gifted and Talented endorsements for all math and ELA teachers.
- The Gifted and Talented endorsement is connected to funding opportunities.
- The Foundation discussed the importance of maintaining a viable curriculum.
- A written statement is needed clearly defining the characteristics and qualities that distinguish Langston Charter Middle School.
- Reasonable KPI structure was established

GOVERNANCE COMMITTEE REPORT (ARCHENHOLD)

- No report was presented.

FACILITIES COMMITTEE REPORT (DETER)

- Three potential facilities projects were identified for evaluation:
- HVAC
- Video surveillance
- Landscaping
- The committee will evaluate the projects and determine which should be prioritized.

TREASURER'S REPORT (ESTRADA)

- Financial results were compared with the end of the previous fiscal year.
- Cash has increased by approximately \$369,000.
- Neil Tabor asked about accrued operating expenses.
- It was noted that payroll is included in the accrued operating expenses.
- It was discussed that some of the accrued expenses may represent accounting entries that will subsequently be reversed.
- The board discussed the status and due date of the annual audit. UHY is the firm being utilized, with Gavin Manley noted in connection with the audit.
- The school is approximately \$80,000 favorable on income.
- The new meal-ordering line is expected to be resolved soon.
- Overall, the school is ahead of the previous year in income.

CHAIRMAN'S REPORT (SHICK)

- Neil Tabor provided a summary of the Strategy Committee's work and discussion.
- The committee discussed the school's general direction, including:
- The future location of the school
- Parent occupations
- Student locations and related demographic information
- No decisions were made requiring a board vote.
- The Strategy Committee will continue meeting every other month.

OLD BUSINESS

English Vocabulary Curriculum

- The board discussed increasing the curriculum budget by \$6,000 to add a supplemental English vocabulary program.
- Questions regarding the information previously provided were addressed.
- A motion was made by Lienne Medford to approve the additional \$6,000 for the supplemental program. The motion passed.

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NEW BUSINESS

- No additional new business was presented.

EXECUTIVE SESSION

A motion was made by Neil Tabor to enter into executive session. The motion was approved.

A motion was subsequently made to end the executive session. The motion was approved.

ADJOURNMENT

There being no further business, a motion to adjourn was made. The motion was approved, and the meeting was adjourned.

NEXT MEETING

The next regularly scheduled board meeting will be held on October 13, 2026.